

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE AN )  
AGREEMENT WITH CANTEEN OF ) Resolution No. 2018-0470  
FRESNO, INC. ) Agreement No. 28658

UPON MOTION OF SUPERVISOR ENNIS, SECONDED BY SUPERVISOR VANDER POEL, THE FOLLOWING WAS ADOPTED BY THE BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD JUNE 12, 2018, BY THE FOLLOWING VOTE:

AYES: SUPERVISORS CROCKER, VANDER POEL, SHUKLIAN, WORTHLEY,  
AND ENNIS  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE



ATTEST: MICHAEL C. SPATA  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: Mary Rehelle  
Deputy Clerk

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1. Approved an Agreement between the Tulare County Sheriff's Office and Canteen of Fresno, Inc. to provide commissary services for inmates in Tulare County detention facilities for the period of July 1, 2018 through June 30, 2019.
2. Authorized the Chairman to sign three copies of the Agreement.



**Sheriff's Office  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

KUYLER CROCKER  
District One  
PETE VANDER POEL  
District Two  
AMY SHUKLIAN  
District Three  
J. STEVEN WORTHLEY  
District Four  
MIKE ENNIS  
District Five

**AGENDA DATE:** June 12, 2018

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>

CONTACT PERSON: Carina Lemus, Paralegal, PHONE: (559) 802-9466

**SUBJECT:** Approve an Agreement with Canteen of Fresno, Inc.

**REQUEST(S):**

That the Board of Supervisors:

1. Approve an Agreement between the Tulare County Sheriff's Office and Canteen of Fresno, Inc. to provide commissary services for inmates in Tulare County detention facilities for the period of July 1, 2018 through June 30, 2019.
2. Authorize the Chairman to sign three copies of the Agreement.

**SUMMARY:**

The Tulare County Sheriff's Office (TCSO) is seeking to continue its partnership with Canteen of Fresno, Inc. and renew an annual agreement to provide commissary services to inmates in Tulare County detention facilities which include the Main Jail, Bob Wiley Detention Facility, Pre-Trail Facility, Men's Correctional Facility and any other detention facility put into operation during the term of this agreement from July 1, 2018 through June 30, 2019.

Commissary items must first be approved by the Jail Division Commander. All commissary items sold shall comply with provisions of the CA Code of Regulations, Title 15, Article II, and any other federal, state, and local laws and regulations applicable to these services. Canteen of Fresno, Inc. shall submit in writing any proposed item additions or deletions in advance of their offering, and provide TCSO with a detailed weekly invoice for any items sold. Inmates in the facilities covered by this agreement will have the opportunity to purchase commissary items a minimum of one time per week based on the amount of funds they have in their books.

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**DATE:** June 12, 2018

Commissary purchases will be denied to inmates identified by the Sheriff's Office to be in a disciplinary status or have lost their commissary privileges.

TCSO will receive a 30% commission on all net sales generated under this agreement. Penal Code 4025 requires that any commission received "shall be deposited in the Inmate Welfare Fund" and that any "money and property deposited in the inmate welfare fund shall be expended by the Sheriff primarily for the benefit, education, and welfare of the inmates confined within the jail." For calendar year 2017, TCSO received approximately \$520,000 in commission to expend on services that will benefit inmates.

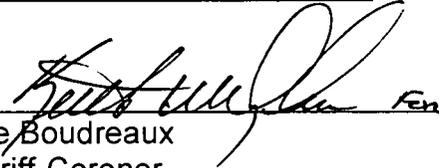
**FISCAL IMPACT/FINANCING:**

Canteen of Fresno Inc. will continue to purchase, maintain, and provide commissary inventory. The Inmate Welfare Trust fund will receive 30% of commissary sales profit each week and will cover the salary and benefits of one Senior Account Clerk to maintain individual inmate account balances and transaction history. Upon receipt of invoices, the Sheriff's Office will remit 70% of the net weekly sales plus all sales tax to Canteen of Fresno, Inc. There is no net County cost.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's five-year strategic plan includes the Safety and Security Initiative to provide facilities and resources for training and rehabilitation of criminal offenders. This Agreement will help fulfill this initiative by expending the revenue generated from commissary sales on the benefit, education, and welfare of inmates confined within the detention facilities.

**ADMINISTRATIVE SIGN-OFF:**

  
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Mike Boudreaux  
Sheriff-Coroner

cc: Auditor-Controller  
County Counsel  
County Administrative Office (2)

Attachment(s) County of Tulare Services Agreement with Canteen of Fresno, Inc.